

# TS 16949

## Course Description

This 2-Day course focuses on the various requirements of TS 16949 and defines system architecture expectations. This session may be used for individuals that are already ISO 9001 Certified or for an organization pursuing TS 16949 as their first certification.

## Course Objectives

Delegates completing the ISO / TS 16949 internal auditing training course will be able to audit their quality management system for conformity to ISO / TS 16949, the effectiveness of their business processes, and to identify opportunities for improvement. Improving QMS performance and continual improvement are key elements of this internal auditing training course.

## Course Content

### 1. Overview of TS 16949 and Quality Management System Standards

- History of Quality Management Standards
- Quality Management System Terms and Vocabulary

### 2. Understanding TS 16949

- Customer Perspective of TS 16949
- Benefits internally of TS 16949 Certification
- TS 16949 Demographics –Who is getting ISO Certified
- History of the TS 16949 Standard

### 3. Interpreting TS 16949

- Overview of the QMS Model
- Element Analysis Exercise
- Element by Element Review including
  - Element Key Points
  - What to look for during an audit
  - Who is audited
  - Role plays

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## **4. Audit Process**

- Audit Preparation Activities, Including:
  - Documentation Review
  - Reviewing Previous Audit History
  - Creation of Element Application Matrix
  - Creating the Audit Checklist
- Audit Performance Activities, Including:
  - Providing Introductions
  - Framing Questions
  - Recording Objective Evidence
- Audit Report Writing Activities, Including:
  - Creating the Audit Report
  - Presenting Findings
  - Follow-up Activities

## **5. Auditor Skills**

- Audit Responsibilities
- Communication Skills
- Do's and Don'ts During the Audit
- Audit Role Plays

## **Course Duration**

Two Day

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## Other Details:

- Payment to be made within 15 days from the date of the invoice.
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